



## Record Transfer Form

For the transfer of data from any n2y solution including, but not limited to, a student's personal contact information, profiles, assessment scores and interpreted results.

*Dear Administrator and Parents/Guardians:*

Please fill in the information below and submit it to n2y support (support@n2y.com) for appropriate transfer of student data.

### Student Information

Student's Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Current Grade Band: \_\_\_\_\_ Student ID at Previous School: \_\_\_\_\_

### Records To Be Transferred From:

Name of School or Organization: \_\_\_\_\_ Subscription ID: \_\_\_\_\_  
n2y Administrator Name: \_\_\_\_\_  
n2y Administrator Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Teacher Name: \_\_\_\_\_ Teacher Email: \_\_\_\_\_

### Records To Be Transferred To:

Name of School or Organization: \_\_\_\_\_ Subscription ID: \_\_\_\_\_  
n2y Administrator Name: \_\_\_\_\_  
n2y Administrator Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Teacher Name: \_\_\_\_\_ Teacher Email: \_\_\_\_\_

### Authorization

I hereby authorize the release of data for the above-named student from the present school to the transferring school as listed above. I understand that any information transferred will remain confidential between the present school and the transferring school and n2y.

Administrator Name: \_\_\_\_\_

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

OR Parent or Guardian Name: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_