

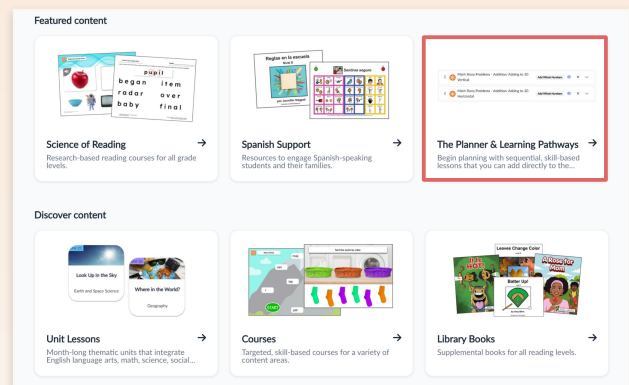
Fact Sheet: Planner & Pathways

Your hub for managing classes,
assignments, and student pathways
-all in one place.

How do I use the Planner?

- Set up and manage flexible classes
- Add, view, edit, delete, move, and reset assignments
- Export plans as a customizable PDF of your weekly lesson plans; You can export student results too!
- Control what students see on their dashboard

Unique Learning System Homepage



Top Questions Answered

How do I access and manage classes

- Go to my Account → Planner
- Under Classes, select Manage
- Use to Edit or to delete

How do I add a new class?

- Navigate to planner → Add class
- Enter class name, choose icon & Manage
- Use to Edit or to delete

How do I add assignments

- Go to Planner → Classes → Add assignment(s)
- Search or filter for lessons / Content
- Assign to students, set dates, and save

How do I assign a learning Pathway?

- Go to Planner → Assign from Pathway
- Select subject, pathway, and unit
- Adjust schedule with drag and drop
- Assign to selected students

Tips for success

- Use **Bulk Actions** to update multiple assignments at once
- Add **collaborators** to Pathways for co-teaching
- Use **filters** to quickly view classes or assignments

Explore more resources:

Looking for step by step help

- Tap the green **Professional Learning** button on your homepage to access tutorials and videos. 
- Start with **Smart Start – My Account (Planner, etc.)** and **ULS Essentials** (free through October 3)..